Notes for applicants regarding application and use of scholarships granted by Arthur and Aenne Feindt-Stiftung

Application for scholarships may be informal. Following information should be given:

1. Personal information of the applicant, curriculum vitae with detailed information regarding the scientific career (publications, lectures etc.)

2. Subject, description and goal of the intended project. The project should be described in its scientific context. The envisaged scientific use should be explained. (publications, lectures etc.)

3. A plan of expenses with detailed information regarding kind and extent of the individual costs. (incl. travelling fees, conference fees, cost for stay, if necessary, cost for supplies for research etc.)

4. A time-sheet for the realisation of the project should be worked out. (Plan of the course for the single steps with approximate chronological arrangement)

5. Statement wether it is intended to apply for or has been applied already for support at another institution for the same project.

6. Expert reports of the supervising scientists for the project regarding qualification of the applicant and also regarding the intended project.

Applications should come with the documents mentioned above (and in case as well as confirmation about the possibility for work at another institute, estimate of travel agents, confirmation that a theme has been accepted for a conference or similar) and have to be directed to Arthur and Aenne Feindt-Stiftung, for the attention of Mrs. Regina Franzen, Mönckebergstrasse 10, 20095 Hamburg. Applications have to be sent timely, so that decision can be made before cost causing commitments are taken. For this normally a period of at least three month is required.

With the granting of the funds the applicant takes on principle the obligation to deliver a report about its course and its outcome after completion of the project, as well as at least two copies of the publication of the dissertation. The approval can include further and/or particular conditions. Original receipts have to be submitted for the reimbursement of granted costs.
Should the applicant receive support for the project from an additional party, the foundation has to be informed about kind and extend.